

Download File PDF Outlook Vba Reference Guide

#Jenny



Finally I get this ebook, thanks for all these I can get now!

#Rio



Cool! I'am really happy

#Markus Jensen



I did not think that this would work, my best friend showed me this website, and it does! I get my most wanted eBook

#Hun Tsu



wtf this great ebook for free?!

#Che Salsa



My friends are so mad that they do not know how I have all the high quality ebook which they do not!

#Diego Butler



so many fake sites. this is the first one which worked! Many thanks



Part 2

Quick Reference Guide

The Edit Business Card Dialog Box

The **preview area (1)** at the top of the dialog box will give you an idea of how the current business card looks using the current settings. The **Fields section (2)** lists all of the fields that can be displayed on the business card. Additionally, this section also provides you with controls to manage these fields (3) by adding, removing, and rearranging them as needed. On the right-hand side of the dialog box, the **Card Design section (4)** includes controls that are used to change the layout of the business card, as well as customize the background color and even add an image. Below this section, the **Font section (5)** is used to customize how the font for various fields appears in the business card. Clicking the **Reset Card button (6)** will reset all of the options in this dialog box back to their default settings. Or, click **OK** to apply your changes and close this dialog box.

The Tracking Command

To use the Tracking command, open the meeting entry from your calendar and click Meeting → Tracking:



You will then see the list of attendees and their responses.



You can click the Response field for each recipient and choose a response (Accepted, Declined, Tentative, or None) as appropriate.

This is useful if someone responds to the request via phone or in person.

[Download PDF version of :](#)
Outlook Vba Reference Guide